

Doug Leacock
Commissioner, Precinct 1

Scott Haag
Commissioner, Precinct 2



Sherman Krause
County Judge

Kevin Webb
Commissioner, Precinct 3

Jen Crownover
Commissioner, Precinct 4

NOTICE OF MEETING

COMMISSIONERS COURT OF COMAL COUNTY TEXAS

NOTICE is hereby given that a **REGULAR MEETING** of Commissioners Court will be held on **Thursday, September 4, 2025 8:30 AM**, conducted in the Commissioners Courtroom, 100 Main Plaza, New Braunfels, Texas. You may visit our website at **www.co.comal.tx.us** for agenda postings.

Before each regular session will be an invocation and pledges to the flags. All persons in attendance are invited to participate or not at their own personal discretion.

CALL TO ORDER:

8:30 AM ACTION AGENDA:

The following subjects will be discussed, considered, and acted upon:

1. Approve Claims.
[Claims Cover Page.pdf](#)
2. Proclamation recognizing September 2025 as Hunger Action Month in Comal County.
[09.04.25 Hunger Action Month.pdf](#)
3. Proclamation recognizing September 2025 as Suicide Prevention Month in Comal County.
[09.04.25 Suicide Prevention Month.pdf](#)
4. Proclamation recognizing September 2025 as National Recovery Month in Comal County.
[09.04.25 National Recovery Month 2025.docx](#)
5. Proclamation recognizing the Pilot Club of Canyon Lake Inc. for 50 years of service in Comal County.
[09.04.25 CL Pilot Club 50yrs.pdf](#)

6. Discuss and consider acceptance of the following donations from the Canyon Lake Area Chamber of Commerce Serve & Protect Fundraiser: A) Donation to Constable Precinct 1 in the amount of \$1958.50 to be deposited into Line Item #010.2345; and B) Donation to Constable Precinct 4 in the amount of \$1958.50 to be deposited into Line Item #010.2334.

WORKSHOP AGENDA:

1. Citizens' Comments. (Citizens' Comments are limited to three minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to Citizens' Comments.).
2. Reports by County Staff and Elected Officials on items of Community interest.

ACTION AGENDA CONTINUED:

7. Discuss and consider acknowledging the completion of construction of roads and storm water drainage improvements within Kyndwood, Unit 3; accept the roads into the Comal County Unit Road System for maintenance; release the associated surety, Construction Bond #72BSBJE0681; and direct County Engineer to execute PIPROW permit #109136. (Pct. 3).
[Pct. 3 - Kyndwood Unit 3 Release 8-13-25.pdf](#)
[Pct. 3 - Cert approv 8-7-25-W.pdf](#)
[Pct. 3 - Construction Bond - W.pdf](#)
[Pct. 3 - Kyndwood Unit 3 Plat - W.pdf](#)
8. Discuss and consider approval of road construction within Mayfair Parcel E-6; accept the roads into the Comal County Unit Road System for maintenance; release the associated surety, Construction Bond #4531097; and direct County Engineer to execute PIPROW permit #109063. (Pct. 3).
[Pct. 3 - Mayfair- Parcel E-6 Acceptance & Release-W.pdf](#)
[Pct. 3 - Cert approve 3-20-25-W.pdf](#)
[Pct. 3 - Construction Bond - Mayfair Parcel E-6 - W.pdf](#)
[Pct. 3 - Mayfair Parcel E6 Recorded Plat.pdf](#)
9. Discuss and consider final plat approval of Hill Top Views Subdivision and authorize County Judge to sign. (Pct. 4).
[Pct. 4-Final Signed Plat-W.PDF](#)
[Pct. 4-Summary Letter and Supporting Documents-W.pdf](#)
10. Discuss and consider approval of Resolution #2025-18, authorizing County Grant Program Year 2026 under the Texas Department of Agriculture, Texans Feeding Texans: Home Delivered Meals Grant Program.
[Resolution 2025-18 Texans Feeding Texans .pdf](#)
11. Discuss and consider approval of Memorandum of Understanding between Tree of Life Church, New Braunfels, Texas and Comal County, Texas on behalf of Comal County Public Health, and authorize County Judge to sign.
[Memorandum of Understanding - Comal County and TOLC \(signed copy\).pdf](#)

12. Discuss and consider approval of Interlocal Agreement by and between Comal County, Texas and Water Oriented Recreation District of Comal County regarding employee health and welfare coverage, and authorize County Judge to sign.
[WORD Health & Wellness Interlocal 2025-2026.pdf](#)
13. Discuss and consider approval of Supplemental Agreement No. 2 to Bid #2023-1113 Containerized & Bulk Asphalt Patch - Rebid with Asphalt Patch Enterprises, Inc and authorize Purchasing Agent to sign.
[2023-1113 SA # 2.pdf](#)
14. Discuss and consider a feasibility study proposal from HDR, Inc. for the Comal County Jail Expansion and authorize County Judge to execute contract.
[Professional Architect Services Contract with Proposal.pdf](#)
15. Discuss and consider a facility study proposal from Parkhill for the Comal County Tax Office and authorize County Judge to execute contract.
[Proposal_Parkhill_Comal County Tax Office Study_2025-08-18.pdf](#)
16. Discuss and consider approval of temporary branch early voting polling locations for the November 4, 2025 Constitutional Amendment Election.
[20251104 Early Voting Locations.docx](#)
17. Discuss and consider approval of the maximum number of clerks for each polling location for the November 4, 2025 Constitutional Amendment Election.
[November 4, 2025 Constitutional Amendment Election Number of Clerks.docx](#)
18. Discuss and consider approval of the appointment of John Walker as the Early Voting Ballot Board Judge and Lauren Pearce as the Early Voting Ballot Board Alternate Judge for the November 4, 2025 Constitutional Amendment Election.
19. Discuss and consider the appointment of the following personnel for the Central Counting Station for the November 4, 2025 Constitutional Amendment Election: A. Central Counting Station Manager - Bobbie Koepp; and B. Tabulation Supervisor - Cynthia Jaqua; and C. Presiding Judge - Susan Walker.

Taxpayer Impact Statement pursuant to Tex. Gov't Code 551.043.

-2024 Median Homestead Taxable Value: \$406,311.50

-2024 Property Tax Bill for Median Homestead (\$0.264230 per \$100 of value):
\$1,073.60

-2025 Median Homestead Taxable Value: \$428,088.00

-2025 Property Tax Bill for the Upcoming Fiscal Year if the County Adopts the Proposed Budget and Tax Rate (\$0.305015 per \$100 of value): \$1,305.73

-2025 Property Tax Bill for the Upcoming Fiscal Year if the County Adopts a Balanced Budget Funded at the No-New-Revenue Tax Rate (\$0.256116 per \$100 of value): \$1,096.40.

20. Public Hearing on proposed salaries of Elected Officials for 2026.
21. Discuss and consider approving salaries for the Elected Officials for 2026.

22. Public hearing on proposed 2026 Comal County Budget.
23. Discuss and consider adoption of the 2026 Comal County budget.
24. Public hearing on Comal County tax increase for 2025 to fund 2026 budget.
25. Discuss and consider approval of Order #549 setting the 2025 Tax Rate for Comal County.
[2025 Tax Rate Order - M&O.pdf](#)
26. Discuss and consider ratifying the property tax increase reflected in the approved 2026 budget.
27. Discuss and consider approval of realignment of 2025 salary for CCAL #3, changing amount of total compensation from \$177,623 to \$171,000 to bring the compensation in alignment with the formula provided by the Office of Court Administration and Texas Government Code Section 25.005.
28. Discuss and consider approval of a line-item transfer in Jail, FROM: Administrative Costs - Contingency, TO: Feeding Prisoners to provide funds for feeding prisoners for the remainder of 2025.
[09.04.25 AF - 020.pdf](#)
29. Discuss and consider approval of a line-item transfer in Public Information Officer, FROM: Public Meetings and Advertising, Notice, & Printing, TO: Recurring Contracts to provide funds to cover the cost of software for the remainder of the year.
[09.04.25 AF - 031.pdf](#)
30. Discuss and consider approval of a line-item transfer in Road & Bridge - Administration, FROM: Hourly Personnel, TO: Overtime to provide funds for the overtime for the remainder of 2025.
[09.04.25 AF - 075.pdf](#)
31. Discuss and consider approval of a line-item transfer in Sheriff, FROM: Hospitalization, TO: Overtime and Overtime - Law Enforcement to provide funds for overtime for the remainder of 2025.
[09.04.25 AF - 017.pdf](#)

32. EXECUTIVE SESSIONS:

In accordance with Chapter 551 of the Texas Government Code, Subchapter D, Commissioners Court may convene in a closed session to discuss any of the following items; any final action or vote taken will be in public.

(A) Deliberate and consider the purchase, exchange, lease or value of real property, in accordance with Section 551.072, of the Texas Government Code.

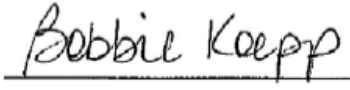
(B) Deliberate issues regarding economic development negotiations in accordance with Section 551.087, of the Texas Government Code.

(C) Deliberate pending/ contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct in accordance with Section 551.071, of the Texas Government Code.

NOTE: Commissioners Court reserves the right to retire into executive session concerning any of the items listed on this Agenda whenever it is considered the Open Meetings Act (Chapter 551 of the Texas Government Code)

SIGNED: 
COUNTY JUDGE

I, the undersigned, Clerk of the Comal County Commissioners Court do hereby certify that the above Notice is a true and correct copy of said Notice, received and posted on the bulletin board at the Southeast Section of the County Clerks Office, Comal County Courthouse Annex, 150 N. Seguin Avenue, New Braunfels, Texas at a place readily accessible to the general public at all times on September 4, 2025 8:30 AM Said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.


COUNTY CLERK

DATE : September 4, 2025

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the Commissioners Court Office at 221-1107 at least two (2) days prior to the meeting so that appropriate arrangements can be made.